

REGULAR MEETING OF THE TOWN OF PLEVNA- Monday, February 12, 2024, at 7:00 p.m.
Plevna Community Center.

Mayor Thielen called the meeting to order at 7:00 p.m.

Mayor/Council Present: In person - Gary Thielen, Promise Miller, James Franson, and Kyle Vennes; via phone - Michele Gray

Also present: Mark Thielen, Container Site Operator
Rick Schell, Water/Wastewater Operator
Jill Hildebrand, Clerk/Treasurer

Members of the Public Present: Lois Geving, Shawn Sander, and Rylan Limesand from Brosz Engineering

Approve Minutes from Town Council Regular Meeting - January 8, 2024

The minutes from the Town Council Regular Meeting held on January 8, 2024, were approved as read.

Public Comment and Questions:

There was no public comment.

Correspondence:

- None.

Old Business:

ARPA - Agreement & Task Order for Engineering(I/A)

Rylan Limesand from Brosz Engineering reviewed the updated Task Order per the Council's request. Mayor Thielen signed the Task Order, which was provided to Rylan for processing. Rylan stated that he will attend the next Council meeting.

HB355 SLIPA Grant Update(I)

The requirements for the SLIPA grant were discussed. It was noted that the Council will need to have a Public Hearing to discuss the grant. The application will need to be submitted after the hearing but prior to March 30, 2024. Rylan Limesand noted that he would reach out to Terra Burman with EPEDC to discuss the best time for the Public Hearing. The Council requested that both Terra and Rylan be present at the hearing.

Consider Credit Card for Town of Plevna(I/A)

This agenda item was tabled for next month's meeting.

Local Government Review | [Resolution 2024-189\(I\)](#)

Clerk Hildebrand stated that Fallon County will bill the town for the fees associated with posting and holding the election.

New Business

Park Contract Renewal(I/A)

Clerk Hildebrand requested this agenda item be tabled for next month's meeting in order for the new clerk to be present. The Council requested to invite the contract holder, Eileen Dahl, to the next meeting.

Consider Building Permit(I/A)

Falecia Rader submitted a building permit application to install a building on her property. The application was reviewed by the Council.

Councilman Vennes moved to approve the building permit. Councilman Franson seconded the motion. Discussion: None. Action:

Aye: 5 Nay:0 Absent: 0 Abstain: 0 Carried: 5:0

Department Reports:

- ***Water/Wastewater Operator*** – Rick Schell stated that the town had a positive hit. He retested today and sent in the information.
- ***Container Site Operator*** – Mark Thielen stated that everything was good with the site.
- ***Clerks Report*** – Clerk Hildebrand reported:
 - The Bank of Baker CD signature cards have been updated. All CDs should mature in January 2025.
 - Clerk Hildebrand stated that she submitted her resignation on January 27, 2024. She stated that her last day working for the town will be February 24, 2024. The position has been posted.
 - Clerk Hildebrand asked if the Council would be interested in setting up a Logo for the Town.
 - The Utility Billing past due accounts were reviewed with the Council.

Town Financials:

Financial Report(I)

The January 2024 financial report was reviewed and accepted by the Council.

Approve Claims/Voiced Checks – January 2024(A)

The Council reviewed the Claim Detail report for January 2024. See attached January 2024 Claims Check Register in the amount of \$16,405.55

Councilwoman Miller moved to approve the claims report as presented. Councilman Franson seconded the motion. Discussion: None. Action:

Aye: 5 Nay:0 Absent: 0 Abstain: 0 Carried: 5:0

Mayor/Council Comments:

- Councilman Franson stated he will contact Fallon County to inquire about the requirements for the Town to approve/accept the Planning Committee updates.
- Councilwoman Miller stated that she was approached by a resident of the Town of Plevna about a vehicle that has been ripping around town. She stated that she visited with a Fallon County

Deputy and was told that they require written complaints to investigate. Mayor Thielen stated that he would contact Sheriff Harbaugh.

Adjournment:

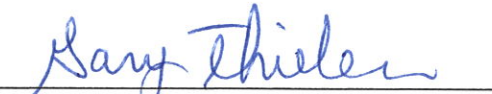
Having no further business, Mayor Thielen adjourned the meeting at 7:45 p.m.

Next Meeting:

The next regular meeting of the Plevna Town Council will be Monday, March 11, 2024, at the Plevna Community Center.

3/11/24
Signature Date:


Clerk, Jill Hildebrand or
Clerk, Ashley Martin


Mayor, Gary Thielen

January 2024 | Claims Check Register

03/10/24
15:47:40

TOWN OF PLEVNA
Check Register
For the Accounting Period: 1/24

Page: 1 of 2
Report ID: AP300

Claim Checks

| Check # | Type | Vendor #/Name | Check Amount | Date Issued | Period Redeemed | Claim # | Claim Amount |
|------------------------|------|---------------------------------|--------------|-------------|-----------------|---------|--------------|
| -99741 | E | 19 Mid Rivers Communication | 85.74 | 02/12/24 | 1/24 | | |
| -99740 | E | 18 Montana Dakota Utilities | 1300.62 | 02/12/24 | 1/24 | CL 1682 | 85.74 |
| 3542 * | S | 9 Energy Laboratories, Inc. | 53.00 | 02/12/24 | | CL 1683 | 1300.62 |
| 3543 | S | 134 Farmer's Union Oil Company | 517.44 | 02/12/24 | | CL 1672 | 53.00 |
| 3544 | S | 5 Coral Creek Landfill | 226.25 | 02/12/24 | | CL 1673 | 517.44 |
| 3545 | S | 129 EMC Insurance | 7468.00 | 02/12/24 | | CL 1674 | 226.25 |
| 3546 | S | 20 Runnings Supply Inc. | 15.98 | 02/12/24 | | CL 1675 | 7468.00 |
| 3547 | S | 41 Post Master | 174.00 | 02/12/24 | | CL 1676 | 15.98 |
| 3548 | S | 12 Farmer's Union Oil | 133.52 | 02/12/24 | | CL 1677 | 174.00 |
| 3549 | S | 3 Black Mountain Software, Inc. | 6205.00 | 02/12/24 | | CL 1678 | 133.52 |
| 3550 | S | 139 Jill Hildebrand | 41.00 | 02/12/24 | | CL 1679 | 6205.00 |
| 3551 | S | 14 G&G Garbage | 185.00 | 02/12/24 | | CL 1680 | 41.00 |
| | | | | | | CL 1681 | 185.00 |
| Total for Claim Checks | | | 16405.55 | | | | |
| Count for Claim Checks | | | 12 | | | | |

* denotes missing check number(s)

of Checks: 12 Total: 16405.55