

**REGULAR MEETING OF THE TOWN OF PLEVNA- Monday, January 13th, 2025, at 7:00 p.m.**

**Plevna Town Office**

Mayor Thielen called the meeting to order at 6:55 PM

Mayor/Council Present: Gary Thielen, Michelle Gray, Kyle Vennes, Promise Miller, Jason Oberlander

Also present: Krista Nemitz, Clerk/Treasurer Back-up

Sam Thielen, Water/Wastewater Operator

Members of the Public Present: Marcia Oberlander, Trae Oberlander, Lois Geving, Jason Castleberry

**Approve Minutes from Town Council Regular Meeting - December 9th, 2024**

The minutes from the December 9th regular council meeting were approved as read.

**Public Comment and Questions:**

Trae Oberlander inquired about the Town Council offering any college scholarships. There are currently no scholarship opportunities.

**Correspondence:**

EMC Insurance Notice of Renewal

Fallon County Election Clerk Notice of Upcoming Municipal Election—There are three positions coming up for re-election.

Chad Thompson with Midwest Assistance will reschedule his visit to a future date when the weather clears up.

**Old Business:**

***Wyrick Construction Snow Removal:***

Wyrick's has agreed to take care of snow removal again this year for the Town streets at the same cost as last year.

**Councilman Vennes motioned to hire Wyrick Construction for the 2025 winter season snow removal. Councilman Oberlander seconded the motion. No further discussion. Action:**

Aye: 4

Nay:0

Absent: 0

Abstain: 0

Carried:4:0

**New Business:**

***Deposit Applications:***

The Clerk will update the Utility Account application to reflect the changes that were made when the new rates were adopted. A utility deposit will be returned to the customer when the account has been closed and if the account was never past due. When an account becomes past due, any deposit amount remaining should be applied to bring the account current.

**Department Reports:**

- ***Water/Wastewater Operator*** - Lagoon Grant bid, new meters arriving, Rylan with Brosz would like to look at the sewer line report to consider planning for replacement and getting a grant to fund a PER, Super Connector Grant coming to the counties along the new power line route, repairs to Well #2 and the chlorination system, systems program mapping this summer and wastewater school in March. Sam estimates his Wastewater School will roughly cost \$1,000 which will slightly exceed the set budget amount. Sam is hoping there will be an opportunity to include future training in an upcoming grant.
- ***Container Site Operator*** – Mayor Thielen would like to finish out the building down at the container site. It will require some lumber and a heater. After review of the repairs and maintenance budget line, it was determined that funds were available. Once the building is completed, the fuel costs coming out of the supplies budget line will be eliminated.

**Councilman Oberlander motioned to spend up to \$1,000 to finish out the interior of the container site building. Councilman Vennes seconded the motion. Discussion, above.**

**Action:**

Aye: 4

Nay:0

Absent: 0

Abstain: 0

Carried:4:0

- ***Clerks Report*** - The Clerks Report was given by the backup Clerk/Treasurer, Krista Nemitz. The state has requested more documentation from the Town before they will accept the Annual Financial Report. Specifically, the Trial Balance for 2024 end of year in Excel Formatting. The Clerks have been working with Rachel's Accounting to provide all necessary information.

The water loss report form was reviewed and looked to be down from the previous month.

There will be no shut-offs on any past due accounts due to the winter season.

**Mayor/Council Comments:**

· Councilwoman Miller informed the council that they have three people along with herself to fill the committee for the upcoming celebration. She is hoping to find more volunteers.

· Mayor Thielen requested that the previous Town Clerk/Treasurer, Krista Nemitz, dedicate more time to training Clerk Martin. This was agreeable by all Council Members present and the necessary resources are available in the budget, so no Council vote was necessary.

7:22PM All public present left the meeting.

### **Town Financials:**

#### ***Financial Report(I)***

The December 2024 financial report was reviewed and accepted by the Council. It was noted that the Water fund is overbudget in supplies and repairs and maintenance. It was also noted that the training budget has been exceeded by \$1,000 in the water fund. Krista will look into the coding of expenses to ensure they have been accounted for properly.

#### ***Approve Claims/Voided Checks – December 2024(A)***

The Council reviewed the Claim Detail report for December 2024. See attached December 2024 Claims Check Register in the amount of **\$21,740.56**

**Councilwoman Miller motioned to approve the claims report as presented. Councilwoman Gray seconded the motion. Discussion: None. Action:**

**Aye: 4**

**Nay:0**

**Absent: 0**

**Abstain: 0**

**Carried:4:0**

### **Logo Contest:**

The Council Members reviewed all submissions for the Logo Contest. There were ten submissions with a unanimous decision. Krista will move forward with putting together a concept for a sign using the Logo submitted by Lauera Vanderheart. She will contact Baker Metal and Thee Body Shop to get an estimate for making the sign out of layered metal cutouts and painting it to reflect the chosen design. Krista will discuss some slight design adjustments with Lauera.

### **Adjournment:**

Having no further business, Mayor Thielen adjourned the meeting at 7:57 PM.


### **Next Meeting:**

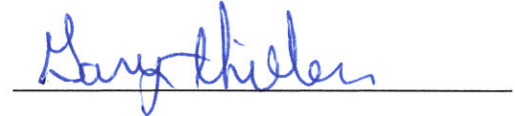
A special meeting will be held Tuesday, January 28<sup>th</sup>, 2025.

The next regular meeting of the Plevna Town Council will be Monday, February 10th, 2025, at 7 PM.

2/10/25

Signature Date:

  
 Clerk, Ashley Martin

  
 Mayor, Gary Thielen

December 2024 | Claims Check Register

02/05/25  
 15:53:04

TOWN OF PLEVNA  
 Check Register  
 For the Accounting Period: 12/24

Page: 1 of 2  
 Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99717	E	18 Montana Dakota Utilities	1144.29	01/13/25		CL 1844	1144.29
-99716	E	19 Mid Rivers Communication	87.02	01/13/25		CL 1845	87.02
3767 *	S	131 Badlands Patriot, LLC	12.70	01/13/25		CL 1847	12.70
3768	S	75 BNSF RAILWAY COMPANY	103.83	01/13/25		CL 1843	103.83
3769	S	151 C T Contracting Inc.	550.00	01/13/25		CL 1838	550.00
3770	S	4 City of Baker	855.00	01/13/25		CL 1837	855.00
3771	S	5 Coral Creek Landfill	370.30	01/13/25		CL 1839	370.30
3772	S	9 Energy Laboratories, Inc.	63.00	01/13/25		CL 1846	63.00
3773	S	12 Farmer's Union Oil	98.96	01/13/25		CL 1848	98.96
3774	S	14 G&G Garbage	185.00	01/13/25		CL 1840	185.00
3775	S	999999 LARRY DAHL	94.96	01/13/25		CL 1842	94.96
3776	S	123 Rachel's Accounting	550.00	01/13/25		CL 1841	550.00
3777	S	20 Runnings Supply Inc.	33.76	01/13/25		CL 1836	33.76
3778	S	146 VISA	371.82	01/13/25		CL 1851	371.82
<b>Total for Claim Checks</b>			<b>4520.64</b>				
Count for Claim Checks			14				

\* denotes missing check number(s)

# of Checks: 14                      Total: 4520.64