

**REGULAR MEETING OF THE TOWN OF PLEVNA-December 8th, 2025 at 7:00 p.m.**  
**Plevna Community Center**

Mayor Thielen called the meeting to order at 6:58 p.m.

Mayor/Council Present: In person - Gary Thielen, Kyle Vennes, Michele Gray, Promise Miller, and Jason Oberlander.

Also present: Ashley Bondell - Clerk/Treasurer  
Sam Thielen - Water/Wastewater Operator

Mark Thielen - Dump Site Operator - Absent

Members of the Public Present: Shannon Hewson - Brosz Engineering, Josh Stuchl - Brosz Engineering, Rylan Limesand - Brosz Engineering, Lois Geving, Jason Castleberry, Eileen Dahl, and Rachel Brockel.

**Approve Minutes from Town Council Regular Meeting -November 10th, 2025.**

Minutes were approved as read.

**Public Comment and Questions:**

Eileen Dahl brought up the smell of a neighbor's smoke in the neighborhood. She stated that she is unsure what he is burning, but that the smell of it is unbearable. The smoke is thick as well as having the smell. Councilman Vennes also stated that he has smelt it as well and is in agreement with Eileen, that it is thick and it does smell awful. Councilman Oberlander asked if there was any sort of ordinance that could do anything about it. Councilwoman Gray asked if it was used/old oil being burned. Eileen stated that she believes that the chimney is just not high enough. Mayor Thielen stated that he believes that the chimney is the problem. The chimney is not high enough to get the smoke up and away from the houses so the smoke just sits at the houses. Councilwoman Miller stated that she didn't believe that there is anything in the town code that would cover this issue. Councilwoman Miller also stated that she believes the only thing that the town can do is give a notice of a complaint. Councilman Vennes plans to speak with the resident and ask what is being burned.

**Correspondence:**

None

**Old Business:**

***Park Contract*** - Eileen Dahl was present at the meeting. Council asked her if she was wanting to do another year of park maintenance for the Town. Eileen does want to sign a new contract for another year of park maintenance. It was discussed that the rate/wage was bumped up in July to account for cost of living.

***Midco Quote*** - Midco sent a quote with two options. There is roughly 2.5 years left on the anodes before they will need to be replaced. Midco does recommend increasing our tank inspection from every five years to every three years. Quote one is for just the hinges which is a quote for \$1,199.00 which includes shipping. Quote two is to replace the hatch for \$3,899.00 which also includes shipping. Clerk Bondell spoke with Kirk from Midco and he stated that the hinges are easily replaced. Sam or someone the town chooses would be able to do it. However he also stated that if we wanted to replace the anodes, it is a standard eight hour/day rate which likely would not take eight hours so while the team was here replacing the anodes they would be able to replace the hinge while they were here.

**Councilwoman Miller motioned to purchase the hinges for \$1,199.00 for Sam to replace. Councilman Vennes seconded the motion. Discussion: Above. Action:**

**Aye: 4      Nay: 0      Absent: 0      Abstain: 0      Carried: 4:0**

**New Business:**

***Oath of Office - Mayor Thielen*** - Mayor Thielen stood before the Council and public present and read the oath of office which was notarized by Rachel Brockel.

***Oath of Office - Councilman Vennes*** - Councilman Vennes stood before the Council and public present and read the oath of office which was notarized by Rachel Brockel.

***Oath of Office - Future Councilman Castleberry*** - Jason Castleberry stood before the Council and public present and read the oath of office which was notarized by Rachel Brockel.

***Lagoon Updates*** - Shannon from Brosz engineering was present. He apologized for how long the Lagoon project has taken. Brosz has spoken with the contractors and they are still willing to come to Plevna to get started in the month of December. There will be additional costs for winter work that Brosz is guaranteeing to cover the extra costs of. There was additional work on the design end which cost more money as well, Brosz will be covering the cost of that work as well. In order to move forward, the Town has to award the contract to the contractor as bid this previous summer. Then a contract change order will need to be done. The Town will then need to hold a meeting before the month of December is over to approve any invoices up to that point as the grant has a deadline date of December 31st, 2025.

**Councilman Oberlander motioned to award the Contract to Arrow Restoration as bid this summer. Councilwoman Miller seconded the motion. Discussion: Above. Action:**

**Aye: 4      Nay: 0      Absent: 0      Abstain: 0      Carried: 4:0**

**Department Reports:**

- ***Water/Wastewater Operator*** - Water loss was at 0% again this month. Sam believes that it will be close to that once everything evens out.
- ***Container Site Operator*** - Mayor Thielen stated that Mark had mentioned that with the cold weather, residents need to start breaking down their boxes. Councilwoman Gray asked that Clerk Bondell send a reminder on the next bill to break down boxes.
- ***Clerks Report*** -

**Town Financials:**

***Financial Report(I)***

The November 2025 financial report was reviewed and accepted by the Council.

***Approve Claims/Voided Checks – November 2025(A)***

The Council reviewed the Claim Detail report for November 2025. See attached November 2025 Claims Check Register in the amount of \$3,434.38

**Councilwoman Miller motioned to approve the claims. Councilman Vennes seconded the motion. Discussion: None. Action:**

**Aye: 4      Nay: 0      Absent: 0      Abstain: 0      Carried: 4:0**

**Mayor/Council Comments:**

Councilman Oberlander asked if we wanted to schedule a meeting for the end of the month. Mayor Thielen stated that he might be out of town at the end of the month but that Councilwoman Gray is an authorized signer for the town as well. Clerk Bondell stated that with an additional meeting there wouldn't be any additional reports, it would just be approving claims. It was discussed and decided to hold an additional meeting for December 30th, 2025 at 7p.m. to approve any claims for the Lagoon project.

**Adjournment:**

Having no further business, Mayor Thielen adjourned the meeting at 7:31 p.m.

**Next Meeting:**

The next regular meeting of the Plevna Town Council will be Monday, January 12th, 2026

1/14/2026  
Signature Date:

  
Clerk, Ashley Bondell

  
Mayor, Gary Thielen

**November 2025 | Claims Check Register**

12/09/25  
10:50:21

TOWN OF PLEVNA  
Check Register  
For the Accounting Period: 11/25

Page: 1 of 2  
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99693	E	18 Montana Dakota Utilities	1017.17	12/09/25	11/25	CL 2035	1017.17
-99692	E	19 Mid Rivers Communication	85.86	12/09/25	11/25	CL 2036	85.86
4036 *	S	999999 BANK OF BAKER/CASH	450.00	12/02/25		CL 2032	450.00
4037	S	146 VISA	222.09	12/08/25		CL 2033	222.09
4038	S	146 VISA	551.58	12/08/25		CL 2034	551.58
4039	S	60 US POSTAL SERVICE	106.00	12/08/25		CL 2037	106.00
4040	S	145 Samuel Thielen	775.00	12/08/25		CL 2038	775.00
4041	S	9 Energy Laboratories, Inc.	63.00	12/08/25		CL 2039	63.00
4042	S	12 Farmer's Union Oil	163.68	12/08/25		CL 2040	163.68
<b>Total for Claim Checks</b>			<b>3434.38</b>				
Count for Claim Checks			<b>9</b>				

\* denotes missing check number(s)

# of Checks: 9 Total: 3434.38