

REGULAR MEETING OF THE TOWN OF PLEVNA- Monday, February 10th, 2024, at 7:00 p.m.
Plevna Community Center.

Mayor Thielen called the meeting to order at 6:55 PM

Mayor/Council Present: In person - Gary Thielen, Michelle Gray, Kyle Vennes, Promise Miller, Jason Oberlander

Also present: Ashley Martin, Clerk/Treasurer
Sam Thielen, Water/Wastewater Operator

Mark Thielen - Dump Site Operator - Absent

Members of the Public Present: Chad Thomposon, Stacy Hennessy, Eileen Dahl

Approve Minutes from Town Council Regular Meeting - November 12th, 2024

Public Meeting January 28th, 2025 Minutes were approved as read.

Council Meeting January 13th, 2025 Minutes were approved as read.

Public Comment and Questions:

Stacy Hennessy was present wanting to see how things work inside of the infrastructure of our town. Wanting to see how things are run and what is being paid for as she feels she has an extremely high water bill. Stacy stated that her bill is regularly running over \$200. Stacy stated that she has all new appliances including a tankless hot water heater. She also stated that there are three people there with no children so she doesn't understand how the water usage is so high accompanied with the high water bill. Stacy stated that she has had a plumber come out and she has no leaks or drips to be causing the high water usage. Councilwoman Gray stated that the tankless hot water heater could be contributing to the high usage as that typically takes running water more to get the water warmed up. The council informed Stacy that they would be looking into her bill and water usage to see if the problem could be found as well as a solution.

Correspondence:

None

Old Business:

None

New Business:

Chad Thompson - GIS mapping

Chad Thompson from Midwest Assistance Program came to give the council a demonstration of GSI or live mapping. The MAP organization covers Montana, Wyoming, North and South Dakota, Iowa, Missouri and Kansas. Chad just works with Montana he is from between Forsyth, MT and Hysham MT. MAP services would be free to the town of Plevna, as they run off of grants. There are options of using still maps or live mapping. If the town would choose to do still maps then MAP would come in and take pictures of everything and get our maps created. If the town were to choose live mapping there is a fee of \$500 total a year to utilize the live mapping. The cost is broken down to \$400.00 a year to Ezrie for using the map and \$100.00 a year to MAP to basically be an administrator for our maps. With this mapping you can enter in the manufacturer while entering in date. As well as any dates anything is fixed

as well as what was fixed and pictures. The mapping can be as good as you want to make it. The more information that you enter the better the mapping will be.

Park Contract Renewal

Eileen was present for discussion of her park contract. The town presented her with a one year contract as well as a three year contract option. In the contract it is stated \$605.00 salary for park maintenance from May - October with an additional \$16.74 for any additional outside of contract work. It however was not stated in the contract that the \$16.74 would increase if the cost of living were to increase during the time of the contract without having to renew or resign the contract. Councilwoman Miller stated that she would prefer that the cost of living adjustment be made without having to resign, in writing in the contract before Eileen signed the contract whether she chose to sign the one year or three year contract. Eileen agreed and decided to take the contracts home and decide if she will choose the one year or three year contract and sign a reprinted version of the contract at the next meeting.

BMS Online Payments

Clerk Martin had a conference call with an overview of what the online bill pay would look like for the consumer as well as on the admin side. Clerk Martin presented the proposal to the council. As well as making payments easier for the customer, the customer can also set up auto pay. They can set up multiple payments. The customer can set up to get email or text alerts as well as reminders for bills due and payments made, and they can set up to get online billing reducing the amount of bills being printed out. The Clerk would also be able to send out past due reminders via text or email to the customers when accounts become past due. The Black Mountain online system will cost the town \$1,260 annually. There would also be a 3% fee for credit/debit card as well as a \$1.95 fee for ACH payments which both would be assessed to the customer. Clerk Martin also informed that council that if the Town were to decide to proceed with the online payment portal it will be a 60-90 day process to get it up and running. Councilwoman Gray asked if it was possible to eliminate having the cloud for Black Mountain, which would ultimately almost cover the cost of the online payment portal. Clerk Martin is going to look into removing the cloud from Black Mountain and get back to the council.

Pollution Schedule

Clerk Martin received an email from Maria Cabral, MMIA's Account Manager with Alliant Insurance Services. This email was to confirm or update any changes needing to be made to Plevna's pollution schedule. The council looked over the schedule and agreed that no changes needed to be made. Clerk Martin will relay the information back to Maria that the current pollution schedule is up to date.

Garbage with F&D

Mayor Thielen has been in contact with Fred Varner about Southeast Garbage LLC emptying the dump containers. Fred let Mayor Thielen know that this would be charged at \$172.00 an hour. Clerk Martin informed the council that although she was unsure of the time it took to do so, that G&G charges by the "exchange" but that the monthly G&G bill is \$185.00 when there is one exchange done. Councilwoman Gray and Miller asked if there was any sort of contract from Fred for the pricing. Mayor Thielen stated that he did not have a contract from Fred but that he could get one. The council decided that before they agreed to change and use Southeast Garbage LLCs' services they would prefer to have a contract on file regarding pricing.

Department Reports:

- ***Water/Wastewater Operator -***

Sam informed the council that the 47 Million dollar grant that he had been working on and was hoping

to apply for part of, has been put on hold until at least 2026. Sam informed the council that his wastewater training is scheduled for next month and that he is signed up for it.

- **Container Site Operator -**
- **Clerks Report -**

- Clerk Martin informed the council of a letter she received in the mail from EMC Insurance stating that the Town's insurance had been changed from Replacement Value coverage to Actual Cash Value coverage. Clerk Martin spoke with Jade Boggs to get some clarification of the letter. Jade informed Clerk Martin that when a building is over 15 years old they cannot cover it with replacement value as you have to consider all the weather and depreciation for the roof. If it can be proven that a roof has been replaced within the last 15 years then they could change the coverage back to replacement of that building. Mayor Thielen believes that the roof was replaced about 10 years ago on the main wellhouse. He believes that the work was done by Diamond J construction. Clerk Martin will be looking into the roof replacement to see if the coverage can be changed back on that building.

- Clerk Martin has received the Montana Municipal Institute flyer for this year's clerk training. This year's training will be held at Fairmont Hot Springs, Butte, MT. This training is for Clerks, Treasurers, Financial Officers, and Elected Officials and will be May 4-7, 2025. Clerk Martin had begun looking into it to find pricing. For one Day it is \$110.00. For Two and a half days it is \$275.00. And for all Four Days it is \$450.00. Councilwoman Gray suggested that Clerk Martin look into getting an agenda for the training to see if all days would be needed. Or if certain days would be more beneficial. Also to look into the budget to see what the budget would allow.

Town Financials:

Financial Report(I)

The January 2025 financial report was reviewed and accepted by the Council.

Approve Claims/Voided Checks – January 2025(A)

The Council reviewed the Claim Detail report for January 2025. See attached January 2025 Claims Check Register in the amount of \$47,119.36

Councilwoman Miller motioned to approve the claims report as presented. Councilman Vennes seconded the motion. Discussion: None. Action:

Aye: 4 Nay:0 Absent: 0 Abstain: 0 Carried:4:0

Mayor/Council Comments:

Councilwoman Miller informed everyone that the first Plevna Jamboree Meeting had taken place. Vaughn Zenko as well as a few community members were present. They will soon start posting and looking for food vendors as well as exhibitionists.

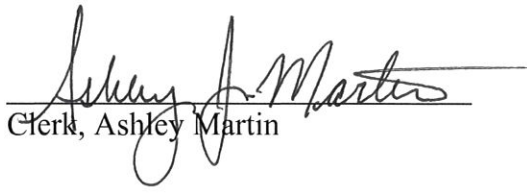
Adjournment:

Having no further business, Mayor Thielen adjourned the meeting at 8:15 PM

Next Meeting:

The next regular meeting of the Plevna Town Council will be Monday, March 10th, 2025

3/10/25
Signature Date:


 Clerk, Ashley Martin


 Mayor, Gary Thielen

January 2025 | Claims Check Register

02/14/25
 14:55:53

TOWN OF PLEVNA
 Check Register
 For the Accounting Period: 1/25

Page: 1 of 2
 Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99715	E	19 Mid Rivers Communication	86.35	02/10/25	1/25		
-99714	E	18 Montana Dakota Utilities	1231.82	02/10/25	1/25	CL 1857	86.35
3787 *	S	14 G&G Garbage	185.00	02/10/25		CL 1858	1231.82
3788	S	13 Ferguson Waterworks	11550.00	02/10/25		CL 1853	185.00
3789	S	17 Hawkins Inc.	450.94	02/10/25		CL 1854	11550.00
3790	S	129 EMC Insurance	7465.00	02/10/25		CL 1855	450.94
3791	S	13 Ferguson Waterworks	13611.89	02/10/25		CL 1856	7465.00
3792	S	146 VISA	293.68	02/10/25		CL 1859	13611.89
3793	S	131 Badlands Patriot, LLC	75.10	02/10/25		CL 1860	293.68
3794	S	13 Ferguson Waterworks	882.99	02/10/25		CL 1861	75.10
3795	S	152 Lauera Vanderheart	125.00	02/10/25		CL 1862	882.99
3796	S	9 Energy Laboratories, Inc.	113.00	02/10/25		CL 1863	125.00
3797	S	5 Coral Creek Landfill	212.45	02/10/25		CL 1864	113.00
3798	S	3 Black Mountain Software, Inc.	8142.80	02/10/25		CL 1865	212.45
3799	S	56 MT RURAL WATER SYSTEMS	250.00	02/10/25		CL 1866	8142.80
3800	S	12 Farmer's Union Oil	114.92	02/10/25		CL 1867	250.00
3801	S	143 Ben Rader	50.00	02/10/25		CL 1869	114.92
3802	S	153 KIRBY BUILT LLC	2259.05	02/10/25		CL 1870	50.00
3803	S	20 Runnings Supply Inc.	19.37	02/10/25		CL 1871	2259.05
						CL 1872	19.37
Total for Claim Checks			47119.36				
Count for Claim Checks			19				

* denotes missing check number(s)