

REGULAR MEETING OF THE TOWN OF PLEVNA—Monday, December 14, 2020, 7:00 p.m.
Plevna Community Center

This meeting was conducted virtually using ZOOM and teleconference. The meeting was open to the public with participation Meeting IDs provided by request.

Mayor Benner called the meeting to order at 7:01 p.m.

Councilmen present were Jordan Hoffman, Alba Higgins, Kyle Vennes, and Gary Thielen.

Also present: Krista Nemitz, Clerk/Treasurer

Members of the public present: Nick Schumacher

The minutes were approved for the November 9, 2020, regular meeting.

Public Comment: None

Correspondence:

- An email correspondence was received from Plevna School outlining the DEQ requirements for lead free drinking water in school buildings. The school will take their own samples. Superintendent Schumacher will keep the Council informed of any updates.
- MSU sent a letter discussing a few online water school classes. The dates on the letter had already passed, but there may be more available online.
- A form was received from Montana Department of Labor & Industry that the clerk filled out and returned. It was a claim for unemployment from a Town employee.

Old Business: No old business discussed.

New Business:

- It was requested by the Town Clerk that the Council consider hiring an Assistant Clerk. The Assistant Clerk would work up to 15 hours per week sharing job duties with the current clerk. Over time, both clerks would be cross trained to competently complete the job duties of the other clerk. A new hire would go through a probationary period. **A motion was made by Councilman Thielen, seconded by Councilman Vennes to advertise in the Fallon County Times for the Assistant Clerk Position.**

Aye: 4

Nay: 0

Absent: 0

Abstain: 0

Carried: 4:0

- There will be two Councilmen and the Mayor up for election in 2021.

Department Reports:

- **Water Operator** – Rick gave his report prior to the council meeting: No news on the return of the pump house meter. He will check Gene Vennes' meters as there has been a spike in water use.
- **Container Site Operator**—Nothing reported.
- **Bulk Water Pumping Site** – TC Energy will be contacted to ask if they plan to haul water over the winter. They have not yet paid for their November invoice.
- **Wastewater Operator** —The operator turned in the lagoon log sheet. Nothing reported.

Clerk Report: The past due accounts were reviewed with the Council, there will be no shut offs in December. The office printer is not printing correctly. The Clerk will call Boss Office Supplies to come take a look at it.

Financial Report — November 2020:

- The November financial report was reviewed and accepted by the council.

Mayor/Council Comments: No additional comments.

Approve Claims:

A motion was made by Councilman Hoffman, seconded by Councilman Higgins to approve the November claims in the amount of \$3,467.54.

Aye: 4 Nay:0 Absent: 0 Abstain: 0 Carried: 4:0

November Claims (\$3,467.54) see attached document

Having no further business, Mayor Benner adjourned the meeting at 7:19 p.m. The next regular meeting of the Plevna Town Council will be Monday, January 11, 2020, at the Community Center.



Krista Nemitz
Town Clerk, Krista Nemitz

William Benner
Mayor, William Benner

12/14/20
11:31:28

TOWN OF FLETCHER
Check Register

Page: 1 of 2
Report ID: AP300

For the Accounting Period: 11/20

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
2802 *	S	16 Baker Ace Hardware	143.03	12/14/20		CL 1244	143.03
2803	S	5 Coral Creek Landfall	221.25	12/14/20		CL 1247	221.25
2804	S	79 Country Media Inc	66.00	12/14/20		CL 1249	66.00
2805	S	68 CT Excavation, Inc.	85.00	12/14/20		CL 1250	85.00
2806	S	9 Energy Laboratories, Inc.	22.00	12/14/20		CL 1252	22.00
2807	S	12 Farmers Union Oil Co.	38.01	12/14/20		CL 1248	38.01
2808	S	128 Midco Diving & Marine	2499.00	12/14/20		CL 1255	2499.00
2809	S	35 Rick A Schell	28.81	12/14/20		CL 1245	28.81
2810	S	21 Safeguard Business Systems	226.50	12/14/20		CL 1253	226.50
2811	S	60 US POSTAL SERVICE	76.00	12/14/20		CL 1251	76.00
2812	S	70 William Benner	62.94	12/14/20		CL 1254	62.94

Total for Claim Checks 3467.54
Count for Claim Checks 11

* denotes missing check number(s)

of Checks: 11 Total: 3467.54

