

REGULAR MEETING OF THE TOWN OF PLEVNA — MONDAY, July 8, 2019, 7:00 p.m.

Town of Plevna Office

Mayor Benner called the meeting to order at 7:00 p.m.

Councilmen present were Gary Thielen, Kyle Vennes, Jordan Hoffman and Alba Higgins.

Also present: Mark Thielen, Container Site Operator Jodi Miller, Town Clerk/Treasurer
 Krista Nemitz, Clerk Intern Corrine Sander, Wastewater Operator

Members of the public present: Cliff Tudor, Jennifer Tudor, Kalyn Bohle, Shawn Sander

The minutes for the June 3, 2019, meeting were approved as presented.

Public Comment:

- Kalyn Bohle presented the council with a letter written by Mylen Bohle for consideration of excluding his property from the Plevna town limits. Mylen would however, still like to have access to town water on this property. The council members will review the letter and make a decision at the next council meeting. Kalyn left the meeting at 7:10 p.m.

Old Business:

Office Computer – The town’s accounting software will no longer be supported by the current operating system of the office desktop. We are currently running Windows 7, 2009. After consultation with Wayne Mangold it has been determined that the town will purchase a new, updated device. Krista will meet with Wayne and order an appropriate device to meet the new requirements of the accounting software.

A motion was made by Jordan, seconded by Kyle, to purchase a new computer for the office.

Aye: 4 Nay:0 Absent: 0 Abstain: 0 Carried: 4:0

Keystone EXP water use – Carmen from EXP sent over a proposal for the purchase of town water to be used during the Keystone Pipeline project. It was discussed that the town may need to place a drop-down gage on the pump they would be using. There is some concern of not being able to produce the amount of water that EXP would need. Each council member was given a copy of the proposal to read over and readdress at the next meeting.

Street Repair – Repair of the streets went well, they ended up using a few more loads than expected. Alba would like to repair a complete street each year (about \$20,000) to provide a good base for chip sealing in the future. There was an area on 2nd Street that is still soft even after getting several loads spread on it last year. This street will be monitored for future problems.

Water Leak Update – Water loss is consistent with last month at 159,000. Cliff will continue looking for a source of the leak by Dave Wiseman’s property. Alba brought up that Gene Vennes is continually getting gravel blocking his livestock line. July’s water loss should reflect about 36,000 gallons more because of clean up from the sewer line break at the John Miller’s residence.

HR Interviews – Interviews are in progress.

Commercial Garbage Rate – The town is barely breaking even in the garbage fund. Consideration for holding public meetings to discuss rates was mentioned. Baker has sent over their tiered rates for our comparison. According to next years projected budget, we will be coming in upside down. It was suggested that the RV park rates be refigured. Jodi will inquire with Baker about how they charge the Baker schools for garbage. The Plevna School garbage rate was decided upon several years ago with the input of the then Superintendent, Jule Walker.

Business Licenses – Currently, the only business that pays a business license fee is the Plevna Bar. Krista will look into tiered rates that are used in surrounding communities.

New Business:

- As there has not been any new interest in council member positions, the council is intending to cancel the 2019 General Election.

A motion was made by Gary, seconded by Jordan, to pass Resolution No. 162, A Resolution of Intention to Cancel the November 5, 2019, General Election of Certain Municipal Officers.

Aye: 4 Nay:0 Absent: 0 Abstain: 0 Carried: 4:0

- Any individual that is doing work for the Town of Plevna has to be covered under Workman's Compensation. Meter reading is included as part of our Wastewater Operator's job description. The Town of Plevna cannot continue to allow someone to read meters if they are not an official employee with workman's comp. coverage. Shawn Sander has been reading the meters for the town, but it has come to the council's attention that he has not been covered under workman's compensation since his departure from the town council. The Council agreed that either Corrine would need to start reading meters or she would need to resign from that portion of her job description so the town could hire a Meter Reader. Corrine agreed to start doing the meter reading as part of her job description.
- The town would like to have a trained backup Wastewater Operator. Rick will be asked if he is qualified and interested.
- Midrivers bore through Sewer Main – Cliff and Jennifer Tudor presented photographs of the damage and a report of the repair to the sewer main. The sewer main had been nearly completely disconnected and sewage had been draining down into the water main trench. Once all was uncovered, it was clear that the Midrivers fiber optic line that travels out past the cemetery had been bored directly through the sewer main line. The Midrivers line was then stretched over top of the Sewer main line. The new stretch of sewer pipe goes from John Miller's to Brad Bidwell's in order to get a good connection. The previous repair to John Miller's sewer may need to be re-addressed in the future due to a slight dip in the line. Cliff dumped the sewage contaminated soil from the cleanup at the old pool site until it has been determined what should be done with it. Willie will request a risk assessment from Rich Menger regarding the sewage contaminated soil around the broken pipe. There may still be work to be done past Wagnon's before this issue is resolved. Jennifer recommends a camera inspection of the low-lying sewer lines as a precaution. It is possible that Baker could perform this. Jodi will contact Midrivers to see if they can camera the main sewer lines for more possible breaches.

Department Reports:

- **Water Operator** — absent
- **Container Site Operator** — Nothing to report.
- **Wastewater Operator** — Nothing to report.

Financial Report — June 2019 and Budget Discussion:

- The June financial report was reviewed, and the 2019-2020 Budget was discussed. The expected metered water sales are down from last year. Each council member took home a copy of the budget to review.

Mayor/Council Comments

- Willie will contact the County Sanitarian in regard to Brewer and MacYeaple Residences.

Approve Claims

A motion was made by Kyle, seconded by Jordan to approve the June claims in the amount of \$23,507.63.

Aye: 4

Nay:0


Absent: 0

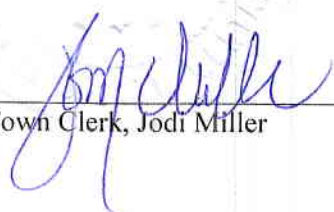
Abstain: 0

Carried: 4:0

June Claims (\$23,507.63) see attached document

Having no further business, Mayor Benner adjourned the meeting at 8:07 p.m. The next meeting of the Plevna Town Council will be Monday, August 12, 2019.




Town Clerk, Jodi Miller


Mayor, William E. Benner

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99857	E	18 Montana Dakota Utilities	836.72	07/12/19		CL 1035	836.72
-99856	E	19 Mid Rivers Communication	94.06	07/12/19		CL 1045	94.06
2448	S	88 PETTY CASH	127.51	06/13/19		CL 1030	127.51
2449	S	108 B&B Septic Services Inc	310.00	07/05/19		CL 1039	310.00
2450	S	999999 BARTH RENTAL	12.32	07/05/19		CL 1047	12.32
2451	S	122 Century Companies, Inc	17867.15	07/05/19		CL 1040	1317.65
2452	S	5 Coral Creek Landfill	315.00	07/05/19		CL 1044	16549.50
2453	S	79 Country Media Inc	28.40	07/05/19		CL 1042	315.00
2454	S	999999 DANNY OR KARA MACKAY	20.00	07/05/19		CL 1048	28.40
2455	S	7 Deep Creek Contracting	840.00	07/05/19		CL 1046	20.00
2456	S	12 Farmers Union Oil Co.	64.61	07/05/19		CL 1049	840.00
2457	S	14 G&G Garbage	1017.50	07/05/19		CL 1041	64.61
2458	S	17 Hawkins Inc.	566.45	07/05/19		CL 1034	1017.50
2459	S	121 Krista Nemitz	442.91	07/05/19		CL 1033	566.45
2460	S	112 Lisa Passmore	765.00	07/05/19		CL 1032	154.07
2461	S	48 MT LEAGUE OF CITIES & TOWNS	165.00	07/05/19		CL 1038	288.84
2462	S	35 Rick A Schell	35.00	07/05/19		CL 1036	125.00
						CL 1037	640.00
						CL 1029	165.00
						CL 1031	35.00

Total for Claim Checks
23507.63

Count for Claim Checks
17

* denotes missing check number(s)

of Checks: 17 Total: 23507.63